

## Running a Slide Show



### Running a slide show

1. Click the **Slide Show** tab.
2. Click **From Beginning** to start your slide show from the first slide.  
Click **From Current Slide** to start your slide show from the slide you are looking at.
3. You can move to the next slide by clicking the mouse, or by pressing the **Right** or **Down** arrows. Pressing the **Left** or **Up** arrows will move to the previous slide. You can also right-click on the screen to see a menu in **Slide Show** view.

#### Note:

You can also press:

**F5** to start from the beginning, or **Shift+F5** to start from the current slide.

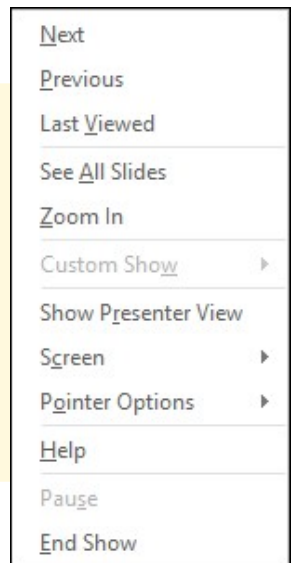
#### Shortcut and Slide navigation menu:

Move to the **Next**, **Previous** or **Last Viewed** slide.

**See All Slides** displays thumbnails of all the slides. Double-click on the slide you want to move to.

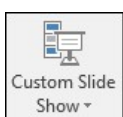
Click **Screen** to switch to a black or white screen.

Click **Pointer Options** for a pen or highlighter to make markings on the screen. You can save the markups when you exit the slide show.

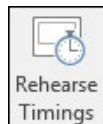


4. After the last slide, another mouse click will end the presentation.  
You can end the presentation at any point by pressing the **Esc** key.

### Further Slide Show options



Click **Custom Slide Show** located in the **Start Slide Show** group to create multiple presentations for different audiences, using slides from a single presentation.



Click **Rehearse Timings** in the **Set Up** group to check and record how much time you spend on each slide and the entire presentation.



Click **Hide Slide** located in the **Set Up** group to hide a slide during the slide show.



Click **Record Slide Show** located in the **Set Up** group to record slide and animation timings, and narrations (you will need a microphone).