Gmail

Getting your Student email account

Accessing your Student email for the first time:

Student email can be accessed in any of the following ways:

- Load your internet browser and enter **mail.study.beds.ac.uk**

- Click the University email button located on the Learning Resources desktop

1. Go to the Student email login page.
The **Login dialog** box will be displayed.

2. Enter your **University registration number** into the **Username** box.

3. Enter your **University password** into the **Password** box and click the **Login** button. You will now need to setup your account.

4. Read the **Google terms of Service**. Type the characters displayed on your screen into the **Type the text:** box. Now click the **I accept. Continue to my account** button, located under the **Google terms of Service**.

Your email address will then be displayed at the top right of your screen:
e.g. john.jones@study.beds.ac.uk

Type the characters displayed on your screen into this box

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Learning|**Resources**