



Critical Writing Checklist

Self-evaluation	Yes/No
I am clear on my position on this subject and the reasons for my point of view	
My conclusions and/or recommendations are clear, based on the evidence, and written in tentative language where appropriate	
The material included is the most relevant to the subject	
All sections of the assignment or report are relevant to the exact specifications of the task	
Arguments are presented in the best order and lead clearly towards the conclusion	
The argument stands out clearly from other information and I have selected the best examples	
My reasons are clearly linked to one another and to the conclusion(s)	
My main reasons and key points stand out clearly to the reader	
My facts are accurate	
I have included reference to relevant theories and used evidence to strengthen my argument	
I have referenced the source of information	
I include a reasoned evaluation of views that support my argument	
My writing is mainly analytical and includes only essential descriptive writing	
I have given clear indications of levels of probability or uncertainty	
My current beliefs do not distort my argument	
I have covered all required aspects of the assignment	

Adapted from: Cottrell, S (2011) *Critical Thinking Skills*. 2nd edn. Basingstoke: Macmillan Publishers Ltd.